

ABERDEEN CITY COUNCIL

COMMITTEE:	Education, Culture and Sport
DATE:	18 February 2010
REPORT BY:	Director and City Chamberlain
TITLE OF REPORT:	2009/10 REVENUE BUDGET MONITORING
REPORT NUMBER:	ECS/10/18

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to
- i) bring to Committee members notice the current year revenue budget performance to date for the services which relate to this Committee; and
 - ii) advise on any areas of risk and management action.

2. RECOMMENDATION(S)

- 2.1 It is recommended that the Committee:
- i) consider and note this report and the information on management action and risks that is contained herein; and
 - ii) instruct that officers continue to review budget performance and report on service strategies as required to ensure a balanced budget.

3. FINANCIAL IMPLICATIONS

- 3.1. The total Education, Culture & Sport budget, amounts to £175 million net expenditure. This is made up of £193 million of gross expenditure, offset by £18 million of Income and recharges.
- 3.2. Based upon present forecasts it is anticipated that the financial performance of the service will result in an unfavourable movement on the Council finances overall. This position will be reflected in the overall financial monitoring for the Council when it is reported to Finance and Resources Committee at the end of this Committee cycle.
- 3.3. Further details of the financial implications are set out in section 6 and the appendices attached to this report.

4. SERVICE & COMMUNITY IMPACT

- 4.1. As a recognised top priority the Council must take the necessary measures to balance its budget. Therefore Committees and services are required to

work within a financial constraint. Every effort is being focused on delivering services more efficiently and effectively.

5. OTHER IMPLICATIONS

- 5.1. Every organisation has to manage the risks inherent in the operation of large and complex budgets. These risks are minimised by the regular review of financial information by services and corporately by Members. This report is part of that framework and has been produced to provide an overview of the current operating position.

6. REPORT

- 6.1 This report informs members of the current year revenue budget performance to date, for the service's budget and provides high level summary for the consideration of Members, to period 9 (end to 5 January 2010). The exception to this is the more recent movement in respect of the Out Of Authority Placements budget, where it was felt important to reflect the most up to date position.
- 6.2 Work is also on-going on refining Planned Budget for the period looking at previous trends. It also outlines whether or not there are any cost pressures that are immediately identifiable from the expenditure incurred to date and actions being undertaken to manage these.
- 6.3 The service report and associated notes on progress towards achievement of the 2009-10 savings targets are attached at Appendices A and B.

2009-10 Approved Savings

There are 46 approved savings, for 2009-2010 totalling £7,928,000. These are listed at Appendix A. Against each of the savings is a narrative detailing the progress to date on each of these. The current forecast is that the service is on target to achieve £7,210,000 of these savings. The main exception to this is in relation to Out Of Authority placements which is referred to elsewhere in this report.

Financial Position and Risks Assessment

In overall terms at this stage, analysing Appendix B, the position reflects a potential overspend of £1,278,000. This is a reduction of £379,000 in the forecast overspend since the last report.

- 6.4 At this time, the following areas of risk are highlighted together with management action being taken.

a) Out Of Authority Placements

This is an aligned budget with Social Care and Wellbeing which funds those costs associated with educating and accommodating children in Specialist Schools and Homes not run by Aberdeen City Council. The total aligned budget is £7,119,000, the Education Culture and Sport part of this budget totals £2,814,000

The latest estimate as at 29 January 2010 is that the total aligned budget has an anticipated overspend of £1,302,000. The Education, Culture and Sport element of the aligned budget is likely to be over-committed in the region of £558,000. The approved saving for 2009-10 is £1,100,000 which means that to date, 49% of the target saving has been achieved.

A rigorous review of placements led by the Head of Service with Service managers is ongoing to review placements to implement packages of support to facilitate return to home or alternative care within Aberdeen. One additional place has been made available at the Willows childrens Unit from October November which will contribute to this saving Projected overspend at present is £1,302,000 across the two services and the development of the proposed Intensive community support service will have an impact on this budget in the year 2010/11. New screening, resource and authorisation arrangements are being implemented in January 2010 which is designed to impact on the numbers of children being accommodated and going to residential school

b) Pupil Support Assistants

A budget saving of £1.5m was agreed against this budget for 2009-10 which is now in place. The full year effect of this saving in 2010/2011 will be £2.2million. Benchmarking against other authorities did indicate that this was an area in which we were spending proportionately more than similar authorities. The savings will be realised from the entitlement levels set from the new school year in August 2009 to March 2010. Meantime, members will be aware that the number of children being identified with additional support needs has been increasing each year.

c) Pupil Roll Changes

There is pressure on the budget in relation to increasing numbers and age profile of pupils identified with Additional Support Needs. This group of children often requires increased teaching and support requirements. In addition there has been a growth in the requirement for places in early years. However, these trends are being closely monitored and action taken to take account of the changes.

d) Sports

Due to concluding the due diligence process, the budgeted sports saving of £400,000 which was to be achieved through efficiencies via the transfer of facilities to Sport Aberdeen, has been delayed and the budgeted saving will not now be achieved.

In addition, the budgeted income figure for sports of £4.2 million is unlikely to be achieved. Historical performance suggests a more realistic figure of £3.3million, slightly higher than the 2008/09 final income figure of £3.2million. This leaves an under achievement of £900,000 and the anomalies in income are being addressed through the establishment of Sport Aberdeen. Sport Aberdeen's financial projections suggest a more realistic and achievable income target.

In order to address these deficits, effective cost management of the sports service has led to a projected underspend of £315,000 leaving a net deficit of £985,000.

Additional savings of £393,000 have been identified through cost management of the culture, heritage and communities team.

7. AUTHORISED SIGNATORY

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9. BACKGROUND PAPERS

Financial ledger data extracted for the period;

Traffic Light Icon	Short Term Trend Arrow	Code	Short Name	Full Year Budget Saving £	Full Year Projected Value £	Latest Note	Managed By
		L01	Staffing Adjustments due to Roll Reduction	288,000	288,000	Mary Bowie 21 December 2009 This saving will not now be achieved from roll reductions. As per ECS committee report 24 November 2009. Savings to be identified from other budgets. Email requesting update to value in projected saving sent 21/12/09.	David Leng
		L05	Reduction in overall staff costs for new and combined schools	185,000	185,000	Mary Bowie 20 November 2009 Six month delay in Mile End because of necessity to refinance is the main reason for anticipated £91,000 slippage for 3R's. Fully offset through alternative savings from management of vacancies and uncommitted budget.	David Leng
		L12	Efficiencies from Non-statutory Education Services	313,000	313,000	Mary Bowie 10 November 2009 Arts Ed contribution towards this saving is complete	David Leng
		SP01	Beach Leisure Centre	17,000	17,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP02	Westburn Tennis Centre	8,000	8,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP04	Kings Links	8,000	8,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP05	Westburn Outdoor Centre	1,000	1,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP06	St Machar Outdoor Centre	22,000	22,000	Mary Bowie 28 October 2009 COMPLETE	Graham Wark
		SP07	Hilton Outdoor Centre	1,000	1,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP08	Northfield Pool	7,000	7,000	Mary Bowie 28 October 2009 COMPLETE	Graham Wark
		SP10	Bucksburn Swimming Pool	20,000	20,000	Mary Bowie 28 October 2009 COMPLETE	Graham Wark
		SP11	Kincorth Sports Centre	40,000	40,000	Mary Bowie 28 October 2009 COMPLETE	Graham Wark
		SP13	Aulton Pavilion	1,000	1,000	Mary Bowie 28 October 2009 Still on target for full completion.	Graham Wark
		SP14	Sports Posts	75,000	75,000	Mary Bowie 03 July 2009 Savings proposal is on target. To be reflected in budgets at point of transfer to Trust.	Graham Wark

		SP17	Peterculter Sports Centre	40,000	40,000	Mary Bowie 28 October 2009 complete	Graham Wark
		L02	School Transport - efficiency saving	160,000	0	There is currently a predicted overspend of £200,000 against school transport. Overall transport costs are forecast to be £300,000 less than in 2008-09 despite a 2% increase on pupil numbers being transported. Any savings arising from re-tendering have been set against budgeted procurement targets. Options for further reductions to reduce costs are currently being examined but are unlikely to be in place within the current financial year.	David Leng
		L04	Catering, cleaning and Janitorial Services - Efficiency	700,000	700,000	Mary Bowie 28 October 2009 The new Cleaning contract has been awarded and will be implemented in all schools from August. In addition the new janitorial arrangements are also being implemented in the same timescale, with subsequent efficiencies. Managed by Environment and Infrastructure who advise the saving is on target.	Jim Stephen
		L06	Rationalisation of Culture & Learning Support Teams across the city	200,000	200,000	Mary Bowie 28 October 2009 Reviewing which central service costs and which back office costs can be removed and make the saving. Cost Centres to be adjusted for September report.	Jim Stephen
		N01	4 vacancies held pending outcome of VS/ER and restructuring	97,000	97,000	Mary Bowie 28 October 2009 Measures in place to achieve year on year savings of £60k due to disestablished posts. Vacancies will be managed to achieve the further saving required in 2009/10.	Jim Stephen
		N02	Efficiencies from streamlining of processes e.g. through Infosmart	10,000	10,000	Mary Bowie 28 October 2009 On target to be achieved by 31/03/10.	Jim Stephen
		C01	Reductions to sports and cultural grants	159,000	159,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C02	6% Reduction in Culture & Learning grants to Community Projects	43,000	43,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong

		C03	6% reduction in grants to leased community centres	33,000	33,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C04	Reduction of opening hours of libraries	110,000	110,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C05	Reduce Central Library opening hours	36,000	36,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C06	Closure of Branch Libraries	50,000	50,000	Mary Bowie 28 October 2009 Report on Community Hubs to be submitted to Education, Culture & Sport Committee in October.2009/10 savings will be achieved. Still on target for full completion.	Mark Armstrong
		C08	Community Training Unit – Staff Reductions	27,000	27,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C09	CRIS limited centralist model	12,000	12,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C10	Staff Reduction of NCPD Posts	150,000	150,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C11	Reduction in Staffing - Museums & Galleries	100,000	100,000	Mary Bowie 21 December 2009 2009 Redesign of Service at final stage. Report to ECS Committee on 24 November 2009 was agreed and the streamlined job matching process has begun. Only essential spend is now being authorised. Budget already reduced by value of savings and the service is on target to achieve required savings.	Mark Armstrong
		C12	CLD Staff reductions	228,000	228,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C13	Citywide Creche Income Increases	13,000	13,000	Mary Bowie 28 October 2009 Still on target for full completion.	Mark Armstrong
		C14	Deliver arts development service through neighbourhood based facilities	10,000	10,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C15	City Moves Service reduction	17,000	17,000	Mary Bowie 10 November 2009 COMPLETE	Mark Armstrong
		C90	Aberdeen Performing Arts	50,000	50,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		C91	Powis Community Centre	40,000	40,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong
		L90	NPAF Further Efficiencies	600,000	600,000	Mary Bowie 28 October 2009 COMPLETE	Mark Armstrong

		L03	Pre School Nursery Restructuring	73,000	73,000	Mary Bowie 28 October 2009 COMPLETE	Rhona Jarvis
		L07	Schools Estate Strategy	0	0	Mary Bowie 28 October 2009 COMPLETE	Rhona Jarvis
						The latest position as at 29 January is an anticipated overspend of £1,302k split £744k to Social Work and £558k to Education. This means that ECS have made savings of £542,000 against the budget saving target of £1,100,000	
		L09	Out of Authority Placements	1,100,000	542,000		Rhona Jarvis
		L10	2% efficiency saving across special schools	78,000	78,000	Mary Bowie 09 October 2009 COMPLETE - budget adjusted	Rhona Jarvis
		L11	2% ASN Efficiency	402,000	402,000	Mary Bowie 09 October 2009 COMPLETE - budget adjusted	Rhona Jarvis
		L13	Review Of Breakfast Provision	600,000	600,000	Mary Bowie 28 October 2009 COMPLETE	Rhona Jarvis
		L14	Review Of Additional PE Teachers	304,000	304,000	Mary Bowie 28 October 2009 COMPLETE	Rhona Jarvis
		L15	Reconfiguration of School Week	0	0	Mary Bowie 28 October 2009 COMPLETE	Rhona Jarvis
		L16	Review Pupil Support Assistant (PSA) provision	1,500,000	1,500,000	Mary Bowie 28 October 2009 COMPLETE - workforce reduced therefore salary costs have reduced proportionately to achieve saving	Rhona Jarvis
				7,928,000	7,210,000		

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2009 / 2010**

DIRECTORATE : Education, Culture & Sport

AS AT		05 January 2010	ANNUAL BUDGET	BUDGET TO DATE			PROJECTION TO YEAR END			CHANGE FROM LAST REPORT
				PLANNED	ACTUAL	VARIANCE	PROJECTED TOTALS	PROJECTED VARIANCE		
			£'000	£'000	£'000	£'000	£'000	%	£'000	
ACCOUNTING PERIOD 9			£'000	£'000	£'000	£'000	£'000	%	£'000	
Head of Service	Mark Armstrong		27,150	16,686	15,472	(1,214)	27,741	591	2.2%	(136)
Head of Service	David Leng		131,744	97,819	95,532	(2,287)	131,919	176	0.1%	70
Head of Service	Rhona Jarvis		11,807	8,311	3,982	(4,329)	12,248	441	3.7%	(190)
Support Services Manager	Jim Stephen		3,693	2,776	3,827	1,051	3,763	70	1.9%	(239)
TOTAL BUDGET			174,394	125,592	118,813	(6,779)	175,671	1,278	0.7%	(495)

For notes on variances, please see detailed sheets.

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2009 / 2010

DIRECTORATE : Education Culture & Sport
HEAD OF SERVICE : Mark Armstrong

AS AT	05 January 2010	ANNUAL BUDGET	BUDGET TO DATE			PROJECTION TO YEAR END			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	PROJECTED TOTALS	PROJECTED VARIANCE		
ACCOUNTING PERIOD 9	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS	17,563	13,104	12,515	(589)	17,349	(214)	-1.2%	(84)	
PROPERTY COSTS	5,058	3,753	3,062	(691)	4,915	(143)	-2.8%	0	
ADMINISTRATION COSTS	877	657	239	(418)	836	(41)	-4.7%	(27)	
TRANSPORT COSTS	275	202	142	(60)	260	(15)	-5.5%	(5)	
SUPPLIES & SERVICES	3,898	2,903	1,884	(1,019)	3,720	(178)	-4.6%	(20)	
COMMISSIONING	865	658	519	(139)	865	0	0.0%	0	
TRANSFER PAYMENTS	2,809	2,107	2,545	438	3,072	263	9.4%	0	
CAPITAL FINANCING	4,799	0	0	0	4,799	(0)	0.0%	0	
GROSS EXPENDITURE	36,144	23,384	20,906	(2,478)	35,816	(328)	-0.9%	(136)	
LESS: INCOME									
GOVERNMENT GRANTS	(146)	(119)	(1,135)	(1,016)	(146)	0	0.0%	0	
OTHER GRANTS	(103)	(77)	(178)	(101)	(103)	(0)	0.5%	0	
FEES & CHARGES	(6,029)	(4,464)	(3,286)	1,178	(5,109)	920	-15.3%	0	
RECHARGES	(365)	(274)	0	274	(365)	0	0.0%	0	
OTHER INCOME	(2,352)	(1,764)	(835)	929	(2,352)	0	0.0%	0	
TOTAL INCOME	(8,995)	(6,698)	(5,434)	1,264	(8,075)	920	-10.2%	0	
NET EXPENDITURE	27,150	16,686	15,472	(1,214)	27,741	591	2.2%	(136)	

VIREMENT PROPOSALS

None this cycle

	PROJECTED VARIANCE	CHANGE
	£'000	£'000
BUDGET TO DATE MONITORING VARIANCE NOTES		
Staff Costs		
Library and Information services are forecasting savings of approximately £90,000 due to the level of vacancies carried in 2009-10. There is also a forecast saving in relation to Community Learning and Development staff costs.	(214)	(84)
Property Costs		
The lower than planned expenditure reflects items such as charges and Contributions to the Central Repairs Fund where charges have still to be made. There is expected to be offsetting savings of £143,000 in relation to various Sports property costs.	(143)	0
Administration		
Library and Information services are forecasting savings of approximately £5,000 within this heading relating to stationery costs. There is also forecasted to be a reduction of £9,000 in respect of Sports Administration costs. Community learning and Development are also projecting a saving of £27,000 in admin costs.	(41)	(27)
Transport		
Library and Information services are forecasting savings of approximately £5,000 within this heading. In addition, there is expected to be a saving of £5,000 in relation to Sports related transport, and a further £5,000 in relation to Community Learning & Development staff travel.	(15)	(5)
Supplies & Services		
The lower than planned expenditure reflects programmes where expenditure will not be made until later in the year. The reduction in forecast costs of £158,000 reflects an analysis of Sport Supplies & services costs. The main area of underspend is likely to be in relation to equipment purchase and maintenance (£83,000), ice rink coaching Fees (£20,000) and the Golf course Development Programme (£25,000). Community learning and development are also reducing their spend by £20,000.	(178)	(20)
Commissing Services		
This variance reflects lower than budgeted payments to Aberdeen Sport Village, offset by the loss of rates relief (£400,000) associated with the delayed move to the Sports Trust.	263	0
Government Grants		
The greater than expected income relates to grants received during 2008-09 which relate to more than one financial year. As such they have been carried forward into 2009-10.	0	0
Fees & Charges		
Sports Income, based upon historical patterns, is showing reduced income. This is probably due to the effects of the recession plus year on year price increases. This has been offset in some degree by a saving in the payments to Aberdeen Sports Village	900	0
Library and Information services have identified a 10% shortfall in income across their various costs centres. This has been offset by savings in other areas.	20	0
	591	(136)

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2009 / 2010

DIRECTORATE : Education Culture & Sport
HEAD OF SERVICE : David Leng

AS AT	05 January 2010	ANNUAL BUDGET	BUDGET TO DATE			PROJECTION TO YEAR END			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	PROJECTED TOTALS	PROJECTED VARIANCE		
ACCOUNTING PERIOD 9	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS	108,269	81,202	79,714	(1,488)	107,982	(287)	-0.3%		(287)
PROPERTY COSTS	16,197	12,145	10,033	(2,112)	16,595	398	2.5%		177
ADMINISTRATION COSTS	375	286	300	14	375	0	0.0%		0
TRANSPORT COSTS	2,758	2,066	1,891	(175)	2,958	200	7.3%		200
SUPPLIES & SERVICES	5,104	3,813	2,331	(1,482)	5,104	0	0.0%		0
COMMISSIONING	3,602	2,702	3,074	372	3,602	0	0.0%		0
TRANSFER PAYMENTS	1,269	951	732	(219)	1,269	0	0.0%		0
CAPITAL FINANCING	5,710	0	0	0	5,710	0	0.0%		0
GROSS EXPENDITURE	143,284	103,165	98,075	(5,090)	143,595	311	0.2%		90
LESS: INCOME									
GOVERNMENT GRANTS	(293)	(219)	(361)	(142)	(293)	(0)	0.1%		0
OTHER GRANTS	(130)	(98)	0	98	(130)	0	-0.3%		0
FEES & CHARGES	(620)	(465)	(368)	97	(755)	(135)	21.8%		0
RECHARGES	(5,901)	(1,117)	(984)	133	(5,901)	0	0.0%		0
OTHER INCOME	(4,597)	(3,447)	(830)	2,617	(4,597)	0	0.0%		0
TOTAL INCOME	(11,541)	(5,346)	(2,543)	2,803	(11,676)	(135)	1.2%		0
NET EXPENDITURE	131,744	97,819	95,532	(2,287)	131,919	176	0.1%		90

VIREMENT PROPOSALS

None this cycle

BUDGET TO DATE MONITORING VARIANCE NOTES

Staff Costs

The lower than planned expenditure figure to date relates mainly to schools managing staffing savings in order to meet savings targets, plus some staffing budgets where holiday pay is due be paid at the end of December.

PROJECTED VARIANCE £'000	CHANGE £'000
(287)	(287)

Property Costs

The lower than planned expenditure to date reflects charges and Contributions to the Central Repairs Fund which have still to be made. (£2.48 m) The estimated overspend forecast for the year relates to an underprovision in relation to Refuse Collection costs. The majority of the annual property rates charges have now been received. There is a forecast overspend of £264,000 against this budget which has been slightly offset by estimated savings of £87,000 in water charges.

398	177
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Transport Costs

The lower than planned expenditure mainly reflects invoices being received in arrears from suppliers, plus provision for the additional costs relating to the decant at Kaimhill School. The Public Transport Unit are forecasting a £200,000 overspend against this budget. This is £300,000 lower than the 2008-09 outturn, despite a 2% increase in pupil numbers.

200	200
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Supplies & Services

The majority of the variance against spend to date is in relation to schools Devolved Per Capita budgets. This is one area in which schools will hold any carry forward amounts for later virement against savings targets.

0	0
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Agencies

Expenditure is slightly behind due to management charges for Swimming Pools which are awaiting processing.

0	0
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Recharges

This relates to an internal recharge in respect of Music Instructors which was not completed until after this report period was closed, and therefore appears to be below budgeted income..

0	0
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Other Income

The lower than planned income reflects both re-imbursments awaited in respect of Education Maintenance Allowance payments, plus schools still planning how to make their DEM Target Savings which is included within this heading. The increased Income forecast mainly relates to increased Income levels in relation to the Music Service.

(135)	0
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176	90
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**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2009 / 2010**

**DIRECTORATE :Education Culture & Sport
HEAD OF SERVICE : Rhona Jarvis**

AS AT	05 January 2010	ANNUAL BUDGET	BUDGET TO DATE			PROJECTION TO YEAR END			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	PROJECTED TOTALS	PROJECTED VARIANCE	%	
ACCOUNTING PERIOD 9		£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS		7,828	5,871	2,214	(3,657)	7,749	(79)	-1.0%	(79)
PROPERTY COSTS		158	154	155	1	158	0	0.0%	0
ADMINISTRATION COSTS		332	246	111	(135)	332	0	0.0%	0
TRANSPORT COSTS		122	92	95	3	122	(0)	-0.4%	0
SUPPLIES & SERVICES		1,720	1,267	1,009	(258)	1,683	(37)	-2.1%	(37)
COMMISSIONING SERVICES		1,774	1,330	1,179	(151)	2,332	558	31.5%	(74)
TRANSFER PAYMENTS		47	35	9	(26)	47	(0)	-0.5%	0
CAPITAL FINANCING COSTS		738	0	0	0	738	0	0.0%	0
GROSS EXPENDITURE		12,720	8,995	4,772	(4,223)	13,161	441	3.5%	(190)
LESS: INCOME									
GOVERNMENT GRANTS		(761)	(571)	(682)	(111)	(761)	(0)	0.0%	0
OTHER GRANTS		0	0	(40)	(40)	0	0	0.0%	0
FEES & CHARGES		(80)	(60)	(36)	24	(80)	0	-0.1%	0
OTHER INCOME		(72)	(53)	(32)	21	(72)	(0)	0.7%	0
TOTAL INCOME		(913)	(684)	(790)	(106)	(913)	(0)	0.0%	0
NET EXPENDITURE		11,807	8,311	3,982	(4,329)	12,248	441	3.7%	(190)

VIREMENT PROPOSALS

None this cycle

BUDGET TO DATE MONITORING VARIANCE NOTES

Staff Costs

There is currently forecast to be a small saving against budget in respect of this budget head.

(79)

(79)

Administration Costs

Administration costs are slightly behind expected expenditure as charges in respect of course expenses and any associated cover are still awaited.

0

0

Supplies & Services

Expenditure is mainly behind expected planned expenditure due to delays in the billing of meal charges.. There is currently forecast to be a small saving against budget in respect of this budget head.

(37)

(37)

Commissioning Services

The projected outturn reflects the current estimated commitments as at 29 January 2010 in respect of the aligned budget for Out Of Authority Placements.

558

(74)

Government Grants

The higher than budgeted Grant Income reflects grants with an element of advance payment of grants made within 2008-09 which relates to the current year..

0

0

442

(190)

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2009 / 2010

DIRECTORATE :Education Culture & Sport
SUPPORT SERVICE MANAGER : Jim Stephen

AS AT	05 January 2010	ANNUAL BUDGET	BUDGET TO DATE			PROJECTION TO YEAR END			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	PROJECTED TOTALS	PROJECTED VARIANCE		
ACCOUNTING PERIOD 9		£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS		3,789	2,843	3,680	837	3,936	147	3.9%	(162)
PROPERTY COSTS		14	14	15	1	14	0	0.0%	0
ADMINISTRATION COSTS		547	410	54	(356)	514	(33)	-6.0%	(33)
TRANSPORT COSTS		26	20	9	(11)	26	(0)	-0.2%	0
SUPPLIES & SERVICES		140	105	70	(35)	96	(44)	-31.4%	(44)
GROSS EXPENDITURE		4,516	3,392	3,828	436	4,586	70	1.6%	(239)
LESS: INCOME									
OTHER GRANTS		(62)	(46)	0	46	(62)	0	0.0%	0
RECHARGES		(658)	(493)	0	493	(658)	0	0.0%	0
OTHER INCOME		(103)	(77)	(1)	76	(103)	(0)	0.5%	0
TOTAL INCOME		(823)	(616)	(1)	615	(823)	(0)	0.1%	0
NET EXPENDITURE		3,693	2,776	3,827	1,051	3,763	70	1.9%	(239)

VIREMENT PROPOSALS

None this cycle

BUDGET TO DATE MONITORING VARIANCE NOTES

Staff Costs

Since last reported, it has been agreed that the Lump Sum element of Teachers Pension costs will be set against the corporate provision for Early Retirement/Voluntary Severance. This leaves the additional annual pension cost element which is a form of Spend To Save in future years.

PROJECTED VARIANCE	CHANGE
£'000	£'000

70	(162)
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Administration Costs

The main reason for the favourable variance to date relates to charges which will not now be made until near the end of the financial year. Savings within Administration cost of £33,000 are likely to be achieved.

(33)	(33)
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Supplies & Services

Forecast savings of £44,000 are expected within this range of budgets.

(44)	(44)
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Income - Recharges

Savings are being identified elsewhere within this range of budget which will offset this income shortfall.

0	0
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(7)	(239)
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Glossary

The following glossary refers to terms used within the body of the report and its appendices

Staff Costs

This cost category includes all direct staff costs such as salaries and wages as well as indirect staff costs such as pension and lump sum payments.

Property Costs

This heading includes all costs associated with the upkeep of buildings and grounds. This includes such expenditure as rates, energy, property repairs, cleaning, grounds maintenance and the 3 R's unitary charge.

Administration Costs

This heading relates to the administrative functions associated with the service. This includes such expenditure as courses, printing & stationery, telephones, disclosure checks and advertising.

Transport Costs

This heading includes the costs of day to day travel for all staff, car parking passes, Home to School Transport and any relocation travel expenses.

Supplies & Services Costs

This heading relates to a number of types of expenditure, and includes purchase, hire, repair and maintenance of equipment, catering costs, exam fees, Community Centre management funds purchases, schools per capita budgets.

Commissioning Services

This heading includes payment for services carried out by external agencies. This includes payments in respect of External Placements, swimming pools, Grampian Health Board.

Transfer Payments

This mainly reflects payments to third parties such as clothing grants, free school meal costs and education maintenance allowance payments, grants and contributions to external bodies.

Capital Financing Costs

This is the repayment costs associated with projects previously approved within the Non Housing Capital Programme. The budget reflects the planned repayment of both capital and interest elements.

Income - Fees & Charges

This is income generated from the sale of services. This includes admission charges, premises hire, music and coaching fees catering sales and the sale of season tickets.

Income - Other Income

This tends to encompass expenditure recoveries and includes education maintenance allowance reclaims from the Scottish Government, DEM Target Savings, funding carried forward from previous years and miscellaneous income categories.